

SECRET

5 APR 1965

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MEMORANDUM FOR: [REDACTED]

SUBJECT : Approval for Construction

The following procedures are followed in approval of Agency construction:

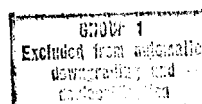
a. It is the responsibility of the using component to justify the requirement and to obtain approval for the funds for a construction project. OL (RE&CD) provides technical assistance and might recommend substitute procedures or even recommend that the work not be done. In cases where agreement cannot be reached, resolution is made at a higher level.

b. We have continued on the basis that the Deputy Directors have authority to approve funds for construction up to \$25,000, subject to technical review by OL. (This was the procedure when the Project Review Committee existed and to my knowledge has not been rescinded.)

c. We have considered line items in a congressionally approved budget as approved for construction subject to OL technical approval. However, before any such funds are obligated, certification by the appropriate Budget & Fiscal Officer and the Director of Finance is obtained. In case of major projects, concurrence of Director, BPAM is obtained.

d. Items not in an approved budget but funded through reallocation of available funds. Any such item above \$25,000 must have approval of the DD/S and Director, BPAM (and if either considers necessary, approval by Executive Director-Comptroller).

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c. All construction projects in excess of \$25,000 not previously approved by the DD/S or higher authority are forwarded to the DD/S with recommendations by the Director of Logistics.

d. Chiefs of field installations have authority to approve construction items not to exceed \$2,000, subject to available funds.

e. The FE Division with OL concurrence has delegated to the [REDACTED] authority to approve projects up to \$10,000.

f. The Director of Logistics has delegated to the FE Engineer authority to approve the technical aspects of any construction in the FE area.

g. RE&CD coordinates on cable or dispatch approval for construction up to \$25,000 when satisfied that the technical aspects are satisfactory and funds are available.

h. Funds for construction are provided by the using component. Normally, the RE&CD Budget carries no funds for construction.

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[REDACTED]
Acting Chief

Real Estate & Construction Division

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OL/RECD/WFE [REDACTED] vlo
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